



BELLE COACHES SAFETY PROTOCOL HOME TO SCHOOL TRANSPORT/USE OF VEHICLE BETWEEN SCHOOLS

GUIDELINES FOR OUR STAFF AND HOME TO SCHOOL CHILDREN

We pride ourselves in managing these unprecedented times that we now find ourselves in and will overcome them with the support of all our staff, Schools Guidance and Children. Having taken everything into consideration and conducting risk assessments within our own company and working alongside other third parties we feel sure we meet the safety guidance expectations for you to feel safe in the knowledge that we have put together our Safe operating procedure to minimize any risks to COVID 19. We have also obtained "We're good to go" status backed by Visit Britain showing that we have adhered to Government and Public Health guidance.

Before your school travel with us can we please ask you to read this thoroughly and advise parents of school children travelling on our vehicles if they are experiencing symptoms of COVID 19 which **include a high temperature, a new continuous cough, loss of smell or taste not to board the coach.**

What procedures have we put into place

Our Drivers

On arriving at work and before the shift starts they will have their temperatures checked and then follow the government guidelines on personal hygiene before boarding and whilst on board any of our vehicles.

We aim to have a minimal cross over of drivers on the school routes during the course of a week.

All drivers are encouraged to wear a face covering whilst on board the vehicle, although remain exempt.

Vehicles

Vehicles will be cleaned to a very high standard and will include the following measures:

- Vehicle Fogging will be done before travel with a Virusolve + cleaner on a regular basis
- Where possible board from the back of the vehicle to the front and keep your seat for the duration of the trip.
- Where possible please sit within your year school bubble
- The interior of the vehicle will have an enhanced cleaning programme which will be started before your journey and periodically throughout the day to include: -

All touch points, including door handles and rails, will be regularly wiped down with a disinfectant spray.

Floors will be mopped at least once a day with either diluted bleach or disinfectant.

- Hand sanitisers will be situated at the entrances of the vehicle for your use each time you board and alight the vehicle.
- Air conditioning when used will be set on fresh air intake mode.

Passengers

Wait a safe distance from others waiting with you at your stop

Before travelling please follow the government guidelines

Where possible please wear a face covering when boarding and for the duration of your trip to protect those around you and our driver.

Hand sanitisers will be at the entrance of the coach, please use this each time you board the vehicle.

Food on vehicles is strictly prohibited unless you need it for a medical reason.

Boarding Coaches and travelling to school

The seat behind the driver will be out of use

Please wait a safe distance from anybody else waiting to board.

On entering the vehicle please use the hand sanitiser provided before going to your seat.

When boarding we actively encourage you to wear a face covering unless exempt.

Have your pass ready to show the driver which must be done on the first step as you board the vehicle and please be mindful of keeping your distance of the seat in which the driver is in.

Seats that are not available will be marked for your reference and must not be used.

You will board from the back of the vehicle to the front and keep your seat for the duration of the trip.

Please do not move about the vehicle whilst it is in motion.

Arriving at your school

Please alight the coach from the front to back making sure you keep a safe distance from the next person

Your property

Please make sure you do not leave anything behind.

Vehicle use between schools.

All touch points, including door handles and rails, will be regularly wiped down with disinfectant spray.

Thank you for your assistance in helping us all stay safe during this pandemic, the measures we are taking have not been taken lightly and almost seem daunting, but I can assure you that we will do everything possible in making the journey as comfortable as possible

The guidance is ever changing therefore please note these measures are likely to be updated frequently.

